

St Buryan, Lamorna & Paul Parish Council

MINUTES FULL COUNCIL MEETING

AT ST BURYAN VILLAGE HALL

ON MONDAY 16TH SEPTEMBER 2024 AT 7.30PM

Contact Clerk & RFO Victoria Burton-Davey
regarding any item in these Minutes:

07756 991696

clerk@stburyanlamornapaul-pc.gov.uk

Press & Public were invited to attend the above meeting.

WELCOME	The Chair welcomed Councillors and Public attendees. The Meeting commenced @ 19.30	
REF.	DESCRIPTON	ACTION
24-09/1	PERSONS PRESENT/APOLOGIES PRESENT: Chair: Councillor Cllr Pascoe; Vice Chair Cllr Barton; Cllrs Corley-King, Edwards, Groves, Kitchen, Passmore, Thurstans, and Wynter. CLERK & RFO: Victoria Burton-Davey APOLOGIES: Cllr Thalia Marrington was at a conference, Cllr Gough on holiday NOT PRESENT: Cllr Care PUBLIC ATTENDEES: 2	
24-09/2	MEMBERS DECLARATIONS a. Pecuniary/Registrable Declarations of Interests: Cllr Barton 24-09/9 b. None c. None	
24-09/3	PUBLIC FORUM Speaker 1 addressed Members regarding Agenda Item 24-09/15 – The poor bus service provision for St Buryan was detailed, including recently published bus timetable.	
24-09/4	APPROVAL OF MINUTES The Meeting RESOLVED that the Full Council Meeting (FCM) of St Buryan Lamorna & Paul Parish Council (StBLP) held on 19th August 2024 having been previously circulated be taken as read, be APPROVED , and signed. Proposed: Cllr Kitchen Seconded: Cllr Corley-King Abstained: Cllr Passmore had not been present All Rest In Favour (AIF): YES	CLERK
24-09/5	MATTERS ARISING FROM PREVIOUS MINUTES None that were not included in the Agenda below	
24-09/6	CORNWALL COUNCILLOR'S REPORT Cornwall Councillor Thalia Marrington was not present, and no report had been received.	
24-09/7	NEW PLANNING APPLICATIONS a) PA24/05329 Proposal: Retrospective: Change of use of a section of agricultural field to equestrian and the erection of two field shelters Location: Land NE of the Community House St Buryan Cornwall TR19 6DU Cllrs made a site visit. The application was discussed StBLP RESOLVED to SUPPORT PA24/05329 Proposed: Cllr Groves Seconded: Cllr Corley-King Abstained: Cllr Wynter AIF: YES	CLERK

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b)	<p>PA24/06234 Proposal: Construction of a development of five houses and associated works. Location: Land At Kew Pendra Kew Pendra St Buryan Penzance</p> <p>The application was discussed in detail.</p> <p>StBLP RESOLVED to OBJECT to PA24/06234 on the grounds of:</p> <ul style="list-style-type: none"> • Overdevelopment of the site • The parking layout was likely to lead to on-road parking in a busy area <p>Proposed: Cllr Barton Seconded: Cllr Groves AIF: YES</p>	CLERK
c)	<p>PA24/06955 Proposal: Works to trees subject to a Tree Preservation Order (TPO), works include Works to Tree covered by a Tree Preservation Order - T1 - Mature Sycamore to be Dismantled to ground level. Location: Chy An Gover Lamorna Penzance Cornwall</p> <p>Cllrs made a site visit. The application was discussed</p> <p>StBLP RESOLVED to SUPPORT PA24/05329</p> <p>Proposed: Cllr Passmore Seconded: Cllr Groves AIF: YES</p>	CLERK
24-09/8	<p>PLANNING DECISIONS were NOTED</p>	
	<p>PA24/04428 Location: The Swallows Tresvenack Drift Penzance Cornwall TR19 6AL Proposal: Conversion of Garage to additional bedroom, Construction of Detached Garage & Associated Works DECISION: Approved with conditions 16/07/2024</p>	
	<p>PA24/00820/PRE Location: Chy An Gover Lamorna Penzance Cornwall TR19 6XQ Proposal: Exception notice to cut down and remove Sycamore Tree DECISION: Approved 10/07/2024</p>	
	<p>PA24/00813/PRE Location: Bosula Lamorna Penzance Cornwall TR19 6NZ Proposal: Exception Notice to section dismantle and remove a mature Oak tree at the front of the property DECISION: Planning Permission Not required 10/07/2024</p>	
	<p>PA24/05150 Location: 1 Trevow Way St Buryan Penzance Cornwall TR19 6FD Proposal: Proposed Bedroom Rear Extension DECISION: Approved 22/08/2024</p>	
	<p>PA24/05665 APPROVED Location: Lamorna Gate Lamorna Penzance Cornwall TR19 6NZ Proposal: Works to trees subject to a Tree Preservation Order (TPO), works include T1 and T2 - Leylandii, Dismantle to ground level of two semi-mature Leylandii DECISION: Approved 02/09/2024</p>	

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24-09/9 MB stepped out at 19:52 MB rejoined at 20:03	OTHER PLANNING MATTERS: Coastline Housing plans to develop land near Meadow Rise were discussed. There were concerns over the number of houses proposed and the lack of infrastructure (none) planned to support the development. The St Buryan Conservation Statement published by Penwith District Council 1990 states that, at that time, it was agreed by South West Water and Penwith District Council, that the sewerage treatment works at Pendrea were almost at capacity and planning consent should be limited to an additional 3 new buildings only before a substantial system upgrade was initiated: Since then over 150 new properties have been added to the system resulting in frequent tanker visits to deal with overload. The present system could not cope with the existing housing stock. There were also concerns about the lack of Section 106 housing going to local people. StBLP AGREED to write to Cornwall Councillor Thalia Marrington; Andrew George MP; CC Planning; and the Minister for Housing (given the new Governments pledge to only build housing where infrastructure is planned to support it).	JP/ CLERK
24-09/10	NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) Nothing to report this month	
24-09/11	AMENITIES a) Lamorna Millenium Triangle maintenance – this item included in error. b) The children’s playground minor remedial actions had been followed up with the installers: the swing had been raised and the shelter contractor had been contacted regarding the roof. The Clerk had circulated a Maintenance Schedule DRAFT for Members to send updates on before she instructed a contractor to remedy the Non-urgent works identified in the recent inspection report. c) Playground Inspection August report was handed to the Clerk. Cllr Corley-King to undertake the October inspection. d) There had been some dog fouling in the park, but this was unusual and Members AGREED to monitor the situation.	ALL/ CLERK MC-K ALL
24-09/12	BURIALS a) An application for a Memorial Headstone had been received	
24-09/13	COMMUNICATIONS & OUTREACH a) Anti-littering posters had been made by St Buryan School children. Members would select some for laminating and posting in the Village, and all would be shared on the website and social media. The Council thanked the children for their wonderful work in designing them. b) Cllr Passmore was proposed the development of a Young Person’s Forum to communicate what the younger residents wanted the Council to do for them, and to bring new ideas for the Parish. She would liaise with the local schools to get things going. The Clerk let the Meeting know about the Cornwall Council (CC) Youth Council which had been very successful in Cornwall and could be found at www.letstalk.cornwall.gov.uk/youth-council	ALL/JP CLERK KP

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24-09/14	ENVIRONMENT a) The project representative was unable to attend so the Penwith Landscape Recovery introduction was moved to the October Meeting.	
24-09/15	HIGHWAYS a) Cllr Barton was passed the leads and instructions to check the Vehicle Activated Signs. Cllr Pascoe had been passed the keys prior to the Meeting. The batteries needed to be checked as they were no longer in warranty, other faults should be covered by the warranty. The date for the road 'build outs' being installed was discussed. Cllr Barton and Clerk to write to CC. b) Sanctuary & South West Water road/defects had been discussed at 24-09/9. c) The poor bus service in the Parish was discussed, especially in relation to much better frequency of service in neighbouring Parishes. Residents and visitors had reported busses not turning up at all, and a young person had become stranded in the Parish because of this issue. CC had been asked to extend the route but no response had been received. Flooding on Penzance Road had been reported to CC. An email about vegetation growth obstructing roads had been received and the resident signposted to the REPORT IT link on the StBLP website. There had been 2 Road Closure Notices shared on the StBLP website and social media.	MB MB/ CLERK
24-09/17	Public Rights of Way (PRoW) a) The PRoW Working Group and volunteers had undertaken a detailed Footpath Audit and recommendations had been shared with Members via email. StBLP RESOLVED that the additions and subtractions from the LMP be requested from CC LMP team. Proposed: Cllr Kitchen Seconded: Cllr Corley-King AIF: YES Cllr Kitchen would send the list to the Clerk.	SK/ CLERK
24-09/18	FINANCE a) The Meeting RECEIVED and NOTED the bank reconciliations as at the 31st August 2024 b) The Meeting RECEIVED and RESOLVED to APPROVE the September 2024 payment schedule Proposed: Cllr Kitchen Seconded: Cllr Corley-King AIF: YES c) RFO report I. The Notice of Conclusion of Audit 2023-24 and External Audit Report 2023/24 were NOTED , along with the External Auditor's comments. II. The Meeting RECEIVED and NOTED the 2 nd Quarter Budget Report 2024-2. The RFO answered questions from Councillors and confirmed that the Council was still on track to remain within Budget. The Asset Register had been circulated but needed more updates.	CLERK/ B Sigs CLERK ALL/ CLERK

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	<p>III. The List of Bank Transfers for the first 6 months was NOTED.</p> <p>IV. Total Income 08-2024 £2,522.70 (of which £2,482.24 a refund) Total Expenditure 08-2024 £1,864.63</p> <p>d) No applications for Grants/Funding at the time of the published Agenda.</p> <p>St BLP RESOLVED to purchase 2 x Christmas Trees (16' and 18') at a cost of up to £600.00. Ordering to be DELEGATED to Cllr Barton and the Clerk.</p> <p>Proposed: Cllr Passmore Seconded: Cllr Groves AIF: YES</p> <p>StBLP AGREED to apply for £300.00 match funding from Cllr Marrington's Community Chest fund.</p> <p>St BLP RESOLVED to purchase 1 wreath and 26 Poppy Crosses for Remembrance Day, and make a donation of £50.00. Ordering to be DELEGATED to the Clerk.</p> <p>Proposed: Cllr Passmore Seconded: Cllr Groves AIF: YES</p> <p>The Clerk let the Meeting know that several Parishes were now re-cycling their wreaths but maintaining the donation level, so funds were redirected from plastic wreath production. StBLP AGREED that this was a good plan going forward.</p>	<p>MB/ CLERK</p> <p>CLERK</p> <p>CLERK</p>
24-09/19	<p>CLERK'S REPORT AND CORRESPONDENCE</p> <p>a) Clerk Report: FCM Minutes 06-2024 and 07-2024 posted to website/noticeboard FCM Agendas 08-2024 and 09-2024 drafted and posted NDP page updated Paid July and August Invoices Planning consultation response published and sent to CC Updated meeting schedule – make sure Lamorna VH booked for next Meeting D-Day monies banked Banked toilet donations to Toilets EMR. Purchased filing cabinet Let CAB know Grant Application unsuccessful £620.00 grant monies were paid to Friends of St Buryan School after Grant Agreement signed</p> <p>b) Correspondence not shared during Agenda reported: There had been three emails regarding the funding of Jubilee Pool – the Clerk had let residents know that though the Parish Council were keen to support under 16s swimming, Jubilee Pool had refused to sign a one page Grant Agreement saying they would only use the public funds granted for that purpose. There had been an enquiry about charges at Lamorna Car Park which the Parish Council did not run. A request for local postcards had been received. An email about issues with gravel at the War Memorial had been resolved by Cllr Corley-King. An email from Buryan In Bloom asking about the rest of last year's grant award had</p>	

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	<p>been received – they were reminded that the £500.00 paid this financial year (as a good faith gesture) was to be considered the full and final payment of last year’s grant award. They were advised to bring in further committee members, and to seek charitable status, before re-applying to the Parish Council. This advice to protect both organisations from any criticism regarding the process of granting/receiving public monies.</p>	
24-09/20	<p>POLICY REVIEWS & GOVERNANCE</p> <p>a) Cllr McWilliam had need to resign her position as Councillor. A Notice of Vacancy would be posted in the Parish before the Council advertised for a new Member. Cllr Wynter raised a concern about documents sent out after the Agenda and Summons and was reassured that they were for Members’ convenience rather than Councillors being expected to read them all at short notice. Only late Planning Applications needed Councillors’ immediate attention before Meetings.</p>	
24-09/21	<p>TRAINING AND MEETINGS ATTENDED</p> <p>a) CAP – Police Liaison Meeting had highlighted ‘Hot Spot’ policing in Penzance which had been successful so far.</p>	
24-09/22	<p>DIARY DATES: Meeting dates to be confirmed:</p> <p>a) Full Council Meeting (FCM) 21st October 2024 LVH b) Penwith CAP 2nd October 2024 c) An Introduction to Planning on Tuesday 15 October 2024 d) Heritage, Local Plans & Class Q on Tuesday 22 October 2024</p>	<p>ALL ALL JP/ALL JP/ALL</p>
24-09/23	<p>OPEN SESSION CLOSED@21:06</p>	
24-09/24	<p>EXCLUSION OF THE PRESS AND PUBLIC The Meeting RESOLVED that in accordance with s.1(2) of the Public Bodies (Admission to Meetings) Act 1960, the Press and Public be excluded from the meeting during the consideration of the following business owing to the confidential nature of that business.</p> <p>Proposed: Cllr Corley-King Seconded: Cllr Kitchen AIF: YES</p> <p>Parish Council Insurance 2024/25 The Clerk shared the updated insurance information and quotes with Members. She was also searching for a someone to provide re-build cost assessment: Cllr Kitchen had sent a ‘calculator sheet’ and would help update the rebuild costing.</p> <p>a) StBLP RESOLVED on their choice of provider B which now included buildings insurance. Clerk to action.</p> <p>Proposed: Cllr Passmore Seconded: Cllr Kitchen AIF: YES</p>	<p>SK CLERK</p>
24-09/25	<p>MEETING CLOSED@21:10</p>	

Signed: Chair of Meeting



21/10/2024