

St Buryan, Lamorna & Paul Parish Council

MINUTES FULL COUNCIL MEETING - APPROVED

AT ST BURYAN VILLAGE HALL

ON MONDAY 16th October 2023 AT 7.30 PM

Contact the Clerk regarding any item on these Minutes:

stblppc@gmail.com

07990 286689

23-10/6	<p>MATTERS ARISING FROM PREVIOUS MEETING</p> <p>a) Finger posts – it was NOTED work was underway but not completed due to weather conditions. Council also noted there had been many positive comments about the work. It was agreed the Clerk should follow up with the contractor.</p> <p>b) Playground signage – it was NOTED the main sign at the playpark had been erected.</p> <p>c) Millenium Triangle – following the request in public speaking Council RESOLVED to include a budget in 2024/2025 to cut and maintain the Millenium Triangle in Lamorna.</p> <p>Proposed: Cllr Kitchen Seconded: Cllr Care AIF: YES</p> <p>d) Register of Interests – it was NOTED one form was outstanding.</p> <p>e) St Buryan Hill – it was NOTED investigations as to who is responsible for the land at Buryan Hill were proving difficult. It was AGREED the Clerk should pass the matter and concerns to Highways.</p> <p>f) Village Green Bench – it was NOTED work to repair the bench from the village green is underway and it should be reinstated by the end of October.</p> <p>g) Bus Shelter Handrails – it was NOTED the handrails at the bus shelter have been installed.</p> <p>h) Lefra Orchard – it was NOTED Highways set out areas of responsibility and following that, a letter had been sent to the landowner. Council also NOTED the response received from the landowner.</p> <p>i) Children’s Playground Remedial Works – it was NOTED that the remaining remedial work to completely secure the playpark would be completed on 17 October.</p>	<p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p> <p>CLERK</p>
23-10/7	<p>CORNWALL COUNCILLORS REPORT</p> <p>Council NOTED the verbal report provided by Cllr Pascoe in Cllr Marrington’s absence as follows:</p> <p>The Highways department has scheduled a feasibility study on traffic calming measures for January 2024. A request for a meeting has been made as there are concerns over this delay given funds must be spent by the end of the financial year.</p>	<p>JP/Cllr Marrington</p>



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	Following complaints across the area regarding the new bus time table Cllr Clemo from St Just will be raising these concerns with First Bus and Cornwall Council.	
23-10/8	NEW PLANNING APPLICATIONS and PRE-APPLICATIONS	
a)	<p>Application: PA23/07216 Location: White Caunce Farm Paul Penzance TR19 6UX Proposal: Conversion of barn to form dwelling house</p> <p>Council RESOLVED to approve the application with the condition that the dwelling was a permanent home and not used as a holiday let and that other consultee comments regarding bats should be taken into account.</p> <p>Proposed: Cllr Kitchen Seconded: Cllr Barton AIF: YES</p>	CLERK
23-10/10	<p>PLANNING DECISIONS The Meeting NOTED Planning Decisions received</p> <p>Application: PA23/00025/NDP APPROVED Location:- St Buryan, Lamorna And Paul Cornwall Proposal: St Buryan, Lamorna and Paul Neighbourhood Plan</p> <p>Application: PA23/05309 WITHDRAWN Location:- Bosanketh Farm (barn 1) St Buryan Penzance Cornwall TR19 6HF Proposal: Certificate of lawfulness for proposed use: Permission for conversion to dwelling</p>	
23-10/10	<p>OTHER PLANNING MATTERS</p> <p>a) Late applications and decisions</p> <p>Application: PA23/08366 Location: Nanblegan Lamorna Penzance Cornwall Proposal: Works to trees subject to a Tree Preservation Order, works include removal of several dead branches at top of holly tree.</p> <p>Council RESOLVED to approve application PA23/08366 Proposed: Cllr Barton Seconded: Cllr Kitchen AIF: YES</p> <p>Council NOTED planning decisions submitted between the meeting cycle as outlined below.</p> <p>Application: PA23/07229 Location: Piran Cwtch Pendrea St Buryan Penzance TR19 6EU</p>	CLERK

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b)	<p>Proposal: Retention of a single storey extension for the accommodation of water & electric plant & the erection of a new single storey extension to create a double garage. Council OBJECTED</p> <p>Application: PA23/01149/PRE CLOSED - ADVICE GIVEN Location:- Aubawn Lamorna Penzance Cornwall TR19 6XN Proposal 5DAY - Exception Notice (was 5 Day Notice) for works to 1 ash and 1 sycamore</p> <p>Application: PA23/06800 Planning Permission required Location: Barn NW Of Tregiffian Cottages Tregiffian St Buryan Penzance Cornwall TR19 6BG Proposal Prior Approval for change of use from agricultural building to C1 use (guest house).</p> <p>Application: PA23/06494 S52/S106 and discharge of condition apps Location:- Boskenna Manor St Buryan Penzance Cornwall TR19 6DQ Proposal Submission of details to discharge Condition 3 in respect of Decision Notice PA20/01448 dated</p> <p>Application: PA23/05463 WITHDRAWN Location:- Land South East Of Parc An Peath Parc An Peath St Buryan Cornwall TR19 6EW Proposal Construction of Three Dwellings</p> <p>Housing Needs Survey Council NOTED the content of the survey was being finalised and it would be published in mid-November. Council AGREED the need for comprehensive promotion of the survey as it would provide vital input to the Neighbourhood Development Plan. It was AGREED promotion should take place via the website, social media, posters and at the November Farmer's Market.</p>	CLERK/JP /PT
23-10/11	<p>AMENITIES</p> <p>a) Notice Boards It was AGREED checks should be made regarding the ownership of the notice board near the Wink in Lamorna as statutory notices placed by the Council are being removed or covered up with other notices. It was also AGREED the Clerk should look at options for a replacement that would enable dual purpose use.</p>	CLERK
23-10/12	<p>BURIALS No information received.</p>	
23-10/13	<p>COMMUNICATIONS & COMMUNITY ENGAGEMENT</p> <p>a) Licensing Act Policy Review Council AGREED no comments would be submitted to this review.</p>	

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	<p>b) Polling Station Review Council AGREED no comments would be submitted to this review.</p> <p>c) NDP Update It was NOTED Cornwall Council has approved the application to designate St Buryan, Lamorna and Paul Parish area as a Neighbourhood area. It was also NOTED work was underway on the second stage involving identifying specific areas of funding.</p> <p>d) 80th Anniversary of D-Day 6 June 2024 It was NOTED this piece of work would be passed to SL to identify opportunities for the Parish to celebrate this anniversary.</p> <p>e) Remembrance Sunday It was NOTED a wreath has been organised and Councillors were reminded that the Remembrance Service at the War Memorial begins at 10.55am on Remembrance Sunday.</p> <p>f) Christmas Displays Council RESOLVED to approve the Risk Assessments and Health & Safety information provided by the Christmas Lights Committee for the displays on Council owned assets and to instruct, if necessary, an electrician to check the electrical installation in the bus shelter & toilets.</p> <p>Proposed: Cllr Edwards Seconded: Cllr Care AIF: YES</p> <p>It was also AGREED that Cllr Barton & Care would make arrangement for the supply and delivery of the two Christmas trees for the Parish.</p>	<p>JP</p> <p>JP/CLERK</p> <p>CLERK</p> <p>MB/RC</p>
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23-10/14	<p>HIGHWAYS & PROW</p> <p>a) Traffic Calming Measures Update Council NOTED the update as covered in item 23/10-7.</p> <p>b) Footpaths Meeting Update Council NOTED the update provided by Cllr Pascoe following the meeting on 25 September 2023 and that 5 potential circular route paths had been tested since then which also forms part of the ongoing Footpath Audit Council AGREED further work is needed to develop circular routes as well determining the tender requirements for the 2024/2025 footpath contract. It was AGREED the footpath group would meet again to discuss both items.</p> <p>c) Request re path 106 Council NOTED path 106 would be added to LMP for 2024/2025 and the member of the public who enquired about the path has been advised Council need to establish what if anything can be done given the SSSI status.</p> <p>d) WCA 714 Application to add a Footpath from Classified Road C0157 to Classified Road C0157 at Boskennal Farm, in the parish of St Buryan, Lamorna & Paul Council RESOLVED to support this application. Proposed: Cllr Pascoe Seconded: Cllr Thurstans AIF: YES</p> <p>e) Traffic Data It was NOTED the data had been downloaded from the Kew Pendra VAS but issues have meant the data from the garage VAS is not available. It was AGREED the Clerk should investigate the problem.</p>	<p>JP</p> <p>CLERK</p> <p>CLERK</p>
23-10/15	<p>FINANCE</p> <p>a) Bank reconciliations as at 30th September 2023 Council RESOLVED to approve the bank reconciliations as at 30th September 2023 Proposed: Cllr Edwards Seconded: Cllr Barton AIF: YES</p> <p>b) Payment schedule as circulated Council RESOLVED to approve the payment schedule as previously circulated as well as the addition of one invoice in respect of hire of the village hall. Proposed: Cllr Edwards Seconded: Cllr Barton AIF: YES</p> <p>c) Budget v Expenditure Report</p>	<p>CLERK</p> <p>CLERK</p>

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	<p>Council RESOLVED to approve the Budget v Expenditure report as circulated including the additional budget for website costs. Proposed: Cllr Edwards Seconded: Cllr Thurstans AIF: YES</p> <p>d) Local Council Award Scheme It was Agreed to defer this item.</p> <p>e) Requirement for 2024/2025 Budget Setting Working Group It was AGREED portfolio holders for Finance, which now includes Cllr Barton should meet with the Clerk to draft a budget for 2024/2025 with a view to presenting it for approval at the Council meeting on 20 November.</p> <p>f) Council Vacancies Council NOTED following the resignations of Cllrs Prowse and Yeates, Cornwall Council would advise if an election needed to be called. It was noted that if this is not the case vacancies would be advertised with a view to co-options taking place at the November meeting.</p> <p>g) External Audit Council NOTED the successful conclusion of the 2022/2023 external audit and the placement of the required statutory notices.</p> <p>h) Banking Arrangements Council NOTED some progress had been made relating mandate changes to historical bank accounts. It was AGREED further work needs still needs to be done.</p>	<p>CLERK</p> <p>CLERK/MB SK/McW</p> <p>CLERK</p> <p>CLERK</p>
23-10/16	<p>CLERK'S REPORT AND CORRESPONDENCE</p> <p>a) Clerk's Report Council NOTED the report from the Clerk as circulated with the agenda and the verbal update relating to damage to the public toilets reported. Council RESOLVED to close the public toilets until such time repairs can be made. Council AGREED that, if possible, the toilets should re-open in time for the Christmas lights switch on.</p> <p>Council also NOTED concerns about the increased litter in the village.</p> <p>Proposed: Cllr Barton Seconded: Cllr Edwards AIF: YES</p>	<p>CLERK</p>
23-10/17	<p>POLICY REVIEWS Council RESOLVED to approve the Reserves Policy previously circulated. Proposed: Cllr Barton Seconded: Cllr Thurstans AIF: YES</p>	<p>CLERK</p>

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Press & Public were invited to attend the above meeting.		
WELCOME: The Chair welcomed Councillors and public attendees. The Meeting opened @19:30.		ACTION
AGENDA REF.	DESCRIPTION	
23-10/1	<p>PERSONS PRESENT/APOLOGIES PRESENT: Cllr J Pascoe (Chair), Cllrs M Barton (Vice Chair), Cllrs R Care, S Kitchen, P Thurstans and V Edwards CLERK: Helen Wilson-Prowse APOLOGIES: Cllrs Bolitho, Wynter, Groves, McWilliam & Cllr Marrington PUBLIC ATTENDEES: Four members of the public were present</p>	
23-10/2	<p>MEMBERS DECLARATIONS None</p>	
23-10/3	<p>PUBLIC FORUM A resident from Lamorna spoke to thank the Council for the work done this year to cut and maintain the Millenium Triangle in Lamorna and to request that the Council included a budget for 2024/2025 to continue to maintain the area for the benefit of the residents in Lamorna.</p> <p>A resident from St Buryan attended to inform the Council that they would be submitting a planning application to open a ten-seat restaurant for 6 months of the year at St Buryan House. They explained the potential restaurant would be a different offer to facilities available in the village already, that it would offer employment locally, use locally sourced produce and that parking would be available on the existing drive area.</p> <p>A resident from St Buryan asked for an update regarding the reinstatement of the bench on the green.</p>	
23-10/4	<p>EXCLUSION OF THE PRESS AND PUBLIC In respect of items 23-10/22 a & b, Council RESOLVED that members of the press & public be excluded from that section of the meeting.</p> <p>Proposed: Cllr Barton Seconded: Cllr Kitchen AIF: YES</p>	
23-10/5	<p>APPROVAL OF MINUTES Following an amendment to the minutes to add that Cllr Marrington would remain as a Cornwall Councillor, St Buryan, Lamorna & Paul Parish Council (StBLPPC) RESOLVED that the Minutes of the Full Council Meeting (FCM) of StBLPPC held on 18 September 2023 having been previously circulated and subsequently amended be taken as read, APPROVED, and signed</p> <p>Proposed: Cllr Edwards Seconded: Cllr Kitchen Abstained: Cllr Care as not present at that meeting AIF: YES</p>	CLERK

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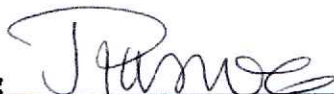
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23-10/18	TRAINING AND MEETINGS ATTENDED Council NOTED the following training and meetings attended: a) Farmers Market 23 September 2023 b) Code of Conduct Training 2 October 2023 c) CAP Meeting 4 October 2023 d) Town & Parish Council Budget Update Briefing 12 October 2023	
23-10/19	ITEMS FOR NEXT AGENDA Council NOTED the following items to be added to the Agenda for the October meeting. <ul style="list-style-type: none">• 2024/2025 Budget Approval• Councillor co-options	CLERK
23-10/20	DIARY DATES: Council NOTED the following diary dates. a) Village Hall AGM 15 November 2023 b) Full Council Meeting 20 November 2023 Lamorna Village Hall c) Trafalgar Thanksgiving & Nelson Memorial Service, 22 October 2023 d) St Just Feast, 29 October 2023 e) Remembrance Sunday f) Tackling Drug and Substance Misuse 2023: Working in Partnership to Improve Outcomes 12 December 2023 NALC Financial Regulations consultation 12 October 2023	CLERK
23-10/21	OPEN MEETING CLOSED@ 21.00	
23-10/22	CONFIDENTIAL MEETING OPENED @ 21.01 a) Personnel Matters Council discussed this agenda item and AGREED further discussions should take place. b) Legal Matters Council RESOLVED to get legal advice relating to this agenda item. Proposed: Cllr Edwards Seconded: Cllr Kitchen AIF: YES	JP/MB CLERK

Signed: Chair of Meeting



20/11/2023